

Finance Committee Meeting of March 24, 2011.

Attendees:

John Griffin. 6:46 PM

Michael Gilleberto, Town Administrator

Rob Mullin

Ken Times III

Linda Geyer

Robert Jackson

Ashley O'neil

Rick Reault

Don Ciampia

Terry Gay, Citizen at Large.

Motion by Linda Geyer to open the meeting at 6:32 PM second by Ken, All in favour 3-0-0

Motion by Rick second Robert J. to open Selectmen meeting, all those in favour 3-0-0

Rob opened the meeting and asked for any comments by the board---

Ashley spoke to the 60/40 split. ---

Ken spoke of his thought process --- e.g., negotiations and the need for monies on the municipal side, e.g., library being one of them.

Further discussion was completed by Rob and Rick, as well as Linda--- about the Capital Asset Program and the vote for 200K to be put in the Capital Asset Program. John gave a brief synopsis of the history as did Ken as to deficits.

1. Ken Spoke of Free Cash --- and the need for an emergency fund as we do not have a robust Reserve Fund.
2. Robert Jackson spoke of the Bonding and the Stabilization Account and the monies there and the impact to the Town of Tyngsborough.
3. Robert suggested leaving 55K in the Free Cash---and putting it towards the budget.
4. Robert spoke to The SAVER PLAN from Nashoba for insurance.
5. There was a discussion of the GLVTS and their allocation.

Review of Budget:

Review of Selectman Budget

Ashley asked for a review and Michael spoke to it.

Review of Town Administrator

Ashley asked about Computer Services, Tech. Director. Etc and whether there would be an IT Director---

Finance Committee

Move Monies to Reserve Fund.

Town Accountants;

No Changes---

Annual Audit

No Changes

Board Assessors

No Change

Revaluation

No Change

Treasurer Office

No Change

Town Collector

No Change

Town Council:

No Change

Legal Counsel

No Change

Town Clerk

No Change

Discussion of the New Voting Locations and the savings there, other than that no other major changes

Conservation Commission

No Changes

Planning Board

Other purchased services? Maps.

Planning Board Fee Schedule

Current Fee schedule no changes--- No Changes in FY 2011

Zoning Board of Appeals

Funding of Legal Services---Need to Fund. \$1000.00

Economic Development Committee:

We recommended -6K and zero---

3K for Grant Writer And Management Consultant discussion.

Public Buildings and Prop.

Projects—Insulation of Current Town Hall and The School ---

Capital Asset Management Committee

No Changes

Police Department

Took all three departments combined and the Finance Committee Recommended to cut -175K --- off the total Police Budget.

Discussion of Police Uniforms, it is part of their contract.

Fire Department

No Changes

Discussion of the Grant.

Building Inspection

5K Decrease—Inspectional Coverage

Gas Inspector

No Changes

Plumbing and Electrical

No Changes

But there is a fee structure---review of these monies came in--- And the fee increases --- 15-20 percent --
- it is now level funded but there is a chance that it may be sooner.

Emergency Management

No Changes

Animal Inspection and Control

No Changes

Forestry

No Changes

GLVTS

The number will be delivered to us by 30 April but it will change ---

Engineering –can we hire to pay for an engineer?

Highway Streets and Administration

No Changes

Snow and Ice Removal:

GPS? Snow removal? Consultant?

Street Lighting

Reduce by -13K---

Vehicle Maint. -Highway Department

No Change

Waste Collection and Disposal

Linda: Discussion of usage and tonnage--- Likely 812K --- Found 28K.

Cemetery

No Changes

Board Of Health

No Changes

Other Clinical Services

No Changes

Bill Fees Recommendations?

Council On Aging:

No Changes

Veterans Department

No changes---Rob question---Census we are under 12,000 people ----

Library:

Recommend to cut -3265.00 from Pro Services

Decrease in 8,600 In Materials

Replacement equipment—eliminated 7300 for computers---these monies will go to Capital Asset Request.

Recreation Department:

Field Maintenance -15K

Memorial Day:

No Changes

Other NMCOG

None

County Employee Benefits

None

Rick Motion to adjourn Selectmen, second by Bob. All in favour 3-0-0

Vote to Adjourn By Ken Second Linda all in favour 5-0-

